



UNIVERSITY OF KASHMIR

HAZRATBAL, SRINAGAR

No F. 06(DIQA-AQAR2020-21 meet)/KU/2022
Dated: 23/06/22

Notes

Minutes of the meeting held on 23.06.22 regarding submission of AQAR 2020-21

A meeting related to the submission of AQAR 2020-21 was held on 23.06.22 at 12.30 PM in the Committee Room of DIQA, under the chairmanship of Director DIQA. The following members were present during the meeting.

1. Prof Manzoor A Shah Director, DIQA (in Chair)
2. Mr Showket Shafi, Deputy Director, DIQA
3. Er. Mujtaba Shafi, Scientist-B, DIQA
4. Mr. Gowhar Ayoub, Assistant Programmer, DIQA
5. Mr. Ozair Nissar (Liaison officer), DIQA
6. Mr. Mir Mohammad Aslam, Sr. Assistant, DIQA

Mr. Asim, System Engineer Directorate of IT&SS attended the meeting as a special invitee

During the meeting several issues regarding the various parameters of AQAR 2020-21 were discussed threadbare and following was resolved

Departmental Websites to be updated: The meeting was informed that some of the Teaching Departments, Directorates, Campuses and Research centres are yet to update their departmental websites as per the guidelines laid down by NAAC.

Resolved: It was resolved that DIQA shall write a letter to the Director IT&SS with a request to assign the task to some official of his Directorate who would go through the websites of various Departments/Directorates/Campuses/Research centers of the University and check whether these websites are updated and in conformity with the guidelines issued by NAAC.

Letter to DAA for issuance of circular regarding Program Outcome & Syllabus revision details on Departmental Websites: The meeting was informed that most of the departments have not defined the program outcomes explicitly on their departmental websites which was observed by the Peer NAAC Team during its visit to the campus and same is true as far as the details about syllabus revision is concerned.

Resolved: It was resolved that DIQA shall write a letter to Dean Academic Affairs with a request that circular be issued to all the departments in this regard to spell out the program outcomes on their departmental websites so that the program outcome of each and every program/course offered by the University be well comprehended by various stakeholders of the University such as students, scholars, teachers, researchers, national and international accreditation and ranking agencies.

It was also resolved that in the same letter DIQA shall again request the DAA for issuance of circular to the departments regarding syllabus revision claims being made by some departments without providing any documentary evidence. In the said circular DAA shall direct all the heads of the departments through a circular to provide document of the minutes of the meeting of BOS to DPDC, DIQA as and when required while claiming any such revision being made in the syllabus and also upload the same on their departmental websites.

Handwritten signatures and initials in blue ink on the left margin.



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The meeting was informed by DIQA office that a letter under N. F(AQAR Meeting-DIQA)KU/22 dated 20.04.2022 in this regard has already been forwarded to DAA as a follow up to the previous AQAR meeting held on 28.03.2022 and one more effort shall be made in this direction through a fresh letter.

Criteria 1.3.4 : Number of students undertaking field projects/research projects/internships during the year 2020-21:

The meeting was informed that there are some departments who have such field projects/research projects/internships as part of their PG program but have not provided the details about these and left the template blank while providing the details for AQAR to DP&DC, DIQA

Resolved: It was resolved that DP&DC shall identify such departments who despite having such field projects /internships in their program at PG level have not provided the details regarding the same. DP&DC shall provide the list of such departments to DIQA office so that letters could be sent to them.

Criteria 1.4.1: Feedback forum on University Website


The meeting was informed that the online Feedback forum which is being monitored by IT&SS should also include Alumni as one of the components


Resolved: As such it was resolved that necessary technical changes be made accordingly in the online feedback forum to have the above option added also and Mr. Asim System Engineer IT&SS assured that the change shall be incorporated accordingly.

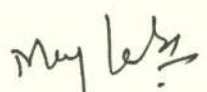
The meeting concluded with vote of thanks to the chair



Prof Manzoor A Shah
Director, DIQA (In Chair)


Mr Showket Shafi,
Deputy Director, DIQA


Mr. Gowhar Ayoub,
Assistant Programmer, DIQA


Mr. Mir Mohammad Aslam,
Sr. Assistant, DIQA


Er. Mujtaba Shafi,
Scientist-B, DIQA


Mr. Ozair Nissar
(Liaison officer), DIQA

Record note of the meeting held on 31-05-2022 at 03:00PM in the office chamber of Director, DIQA regarding changes in the Annual Report for the Academic Year 2022-23 (01-04-2022 to 31-03-2023)

Members Present:

- Prof Anwar Hassan Director DIQA (In Chair)
- Mr Showkat Shafi, Deputy Director,
- Er. Mujtaba, Scientist -B
- Mrs Neelofar Jabeen, Section Officer,
- Mr Wasim Hussain, Assistant Technical Officer,
- Mr Ozair Nisar, Liaison Officer,
- Er. Asim Banday, System Engineer,
- Mr Faisal Amin Shah.

At the very outset Mr Wasim Hussain Assistant Technical Officer / Assistant Nodal Officer AISHE and In-charge Annual Reports welcomed all the members present in the meeting and initiated proceedings as per the agenda.

Mr Wasim Hussain ATO outlined need of DIQA portal for its follow up reports vis a vis Annual report / Statistical Digest / AISHE Report / AQAR. The agenda was discussed threadbare and all those the components where changes were required were discussed as per the following agenda

AGENDA:-

1. Some changes in Annual Report 2022-23.
2. Closure of DIQA portal for the Academic year 2021-22 and opening of link for Academic year 2022-23 with some changes in portal.
3. Different online format for centers like EMMRC, SRC, DLL, Allama Iqbal Library, UGC-HRDC, Physical Education & Sports, DSW, CCPC etc.
4. Deactivation of faculty members and departments coming under satellite campuses of Leh and Kargil.
5. Creating DIQA Unit at Sub Office Jammu Bathandi.

Item No.01 :-

It was resolved that Nodal Officer , Academic Coordinator and Placement officer column will be added in the Annual Report 2022-23. It was also resolved that employability column will be added in the Class activity column and Email / phone Numbers of the Eminent Scholars will also be added in its relevant column of DIQA portal.

It was further resolved that repetition wherever made in previous reports will be looked into and will be removed in the future reports. It was also resolved that the details of applications / admissions / enrollments will be collected from the main source. It was further resolved and agreed that details of PhD. and project data information will be collected from the office of the Dean Research / Secrecy respectively.

Item No.02 :-

It was resolved that the link of DIQA portal for the Academic year 2022-23 will be made open and active only after desirable changes will be made by IT&SS . In this regard, formal letter alongwith needful changes will be forwarded to the Director IT&SS and then after a link for DIQA portal will be made open and active for faculty members and Nodal Officers for filling and updating information on the DIQA portal for the Academic year 2022-23.

Item No.03 :-

It was discussed in the meeting that all extension centre's will not come under one single format as per their requirements. However, it was resolved that a word format upload option will be made available in the DIQA portal for all extensions centre's so that they can fill their activities and upload on DIQA portal.

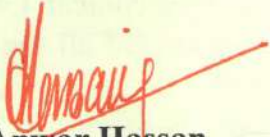
Item No.04:-

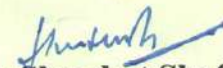
It was resolved that a note will be prepared and forwarded to authorities to authorize DIQA Office to deactivate faculty members and departments which fall under the jurisdiction of Leh and Kargil Campuses now reconstitutes as University of Ladakh.

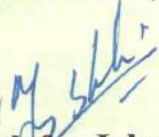
Item No.05:-

It was resolved that a note in this matter will be submitted to the authorities for authorization of creating DIQA Unit and appointment of a Nodal Officer at Sub Office Jammu, Bathandi.


Finally Mr Wasim Hussain ATO / Assistant Nodal Officer AISHE concluded the meeting with a vote of thanks to the Chair and all members present in the meeting.


Prof Anwar Hassan
Director DIQA (In Chair)

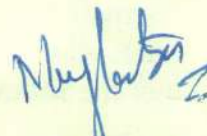

Mr Showkat Shafi,
Deputy Director, (Member)


Mrs Neelofar Jabeen
Section Officer (Member)

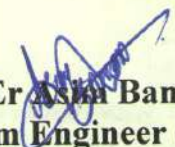

Mr Ozair Nisar
Liaison Officer (Member)


Faisal Amin Shah
(Member)

Faisal
31/05/2022.


Er Muhtaba
Scientist-B (Member)


Mr Wasim Hussain
Assistant Technical Officer (Member)


Er Asim Bandy
System Engineer (Member)